



PREMISES MANAGEMENT POLICY

APPROVED SEPTEMBER 2020

REVIEW DATE SEPTEMBER 2021

FORT PITT THOMAS AVELING ACADEMIES TRUST

PREMISES MANAGEMENT POLICY

The Trust's aims are to ensure that all children within our schools gain a first rate education, develop the skills necessary for the next stage in their lives and are equipped with the personal values and attributes that will make them successful in a fast changing world.

The FPTA Trust intends to manage its premises in order to provide all children with the education described in the aims of the Trust. Capital funds will be managed across the Trust in order to address health and safety concerns as well as routine maintenance and improvements to the educational environment.

Diversity (equality) impact assessment. Accessibility will be addressed in the procedural parts of this policy

Monitoring arrangements – LOCAL GOVERNING BODY will annually consider the plans for maintenance and improvement, and ensure appropriate testing has been carried out. LOCAL GOVERNING BODY will seek assurance that all works are legally compliant. LOCAL GOVERNING BODYS and Headteachers will propose desirable uses for capital to the Executive Headteacher and these proposals will be assessed against an evaluation criteria and successful projects, where necessary, will be put forward for approval by the Trustees in line with the financial scheme of delegation.

Risk Assessment

Area	Risk	Managed by Procedure
Child protection	Physical Safety	These procedures
Financial	Fines Unmanaged costs	These procedures
Achievement and Attainment	Loss of use of premises	These procedures
Business continuity	Loss of use of premises	These procedures
Other		

Date of Trustee approval: September 2020

Review arrangements including date of review: September 2021

Trust wide Procedures

Trust procurement and tendering, including financial delegation limits.

Management of building works

School procedures

Must have

A five year rolling premise plan including

- *Accessibility plan (statutory)*
- *Asbestos management plan (see also Health and Safety)*
- *Fire safety*
- *Statutory testing schedule*
- *Routine maintenance*

Business continuity plan
Asset register.
Emergency procedures



FPTA Academies